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# Donation of Park Furniture Policy

6/05/2022

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Policy owner:	Community Assoc DP270347
Approved by:	CA Committee
Date of approval:	6 May 2022
Review date:	Annually or as required

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## Purpose

This policy provides the Community Association with a uniform approach to the donation of park furniture installed on community association property.

It provides the criterion to assess and respond to requests.

It defines conditions under which the Community Association will accept donations and offers of park furniture.

## Policy Statement

The Community Association Committee will consider written applications for the donation of park furniture and/or memorial plaques to be installed on community association property.

Approval of written applications for park furniture will be at the discretion of the Community Association Committee with reference to the criteria set out in the policy procedure.

The Community Association will permit the donation of park furniture, and the provision of a plaque subject to the Community Association Committee's discretion with respect to location, standards and style of park furniture.

## Procedure

### **Donation of Park Furniture**

The Community Association will permit the donation of park furniture subject to the Community Association Committee's direction with respect to the Architectural and Landscape standards, appropriateness, location, standards of park furniture type and style.

The donated park furniture may be placed as near as possible to the position requested by the applicant. Consideration will need to be given to the attached furniture location map (Appendix A), infrastructure already at the location, maintaining safe passage for pedestrians and other park users, avoidance of any damage to the natural environment, and ensuring the donation meets with general community expectations for the area.

The type of park furniture would be consistent with other park furniture or infrastructure in the locality. (See Appendix B). Other preferred styles may be approved at the discretion of the Community Association and in line with the Architectural and Landscape Standards.

Applications are to be submitted to [caexec@breakfastpoint.org.au](mailto:caexec@breakfastpoint.org.au) with details of preferred location and details of dedication plaque (if applicable).

### **Request for dedication of park furniture.**

The dedication of park furniture to a person (Breakfast Point resident only), can be recognised with a small plaque with text to be approved by the Community Association. Dedications can only occur along with a donation of park furniture.

Plaque size will be limited to 150mm by 55mm and would be installed onto the backrest of the park bench. Wording would follow a simple and standard format and will avoid terminology used in cemeteries. The wording will recognise the nominee and their qualities/attributes or an appropriate phrase as outlined in the application. Some examples are:-

Mary (Nana) Smiles

*Tireless supporter for Breakfast Point*

Ben Reynolds

*Remembering a great mate and great sportsman*

Trevor Snipes

*Love this place like it was his own*

Karen Ritchie

*In memory of a loving mother and committed local environmentalist*

Reginald (Reggie) Hart

*Sit back and take it easy*

This seat is donated by

*(Company)*

### **Cost**

The applicant is required to meet all costs associated with the purchase, and delivery of the park furniture and dedication plaque. The Community Association will pay for the installation of the furniture and the concrete slab. The plaque must be manufactured and supplied by the applicant.

Indicative costs for a park bench and delivery can be found in Appendix B.

### **Works**

Works will only be undertaken once the Community Association has approved type and placement of the donation and receives the agreed amount.

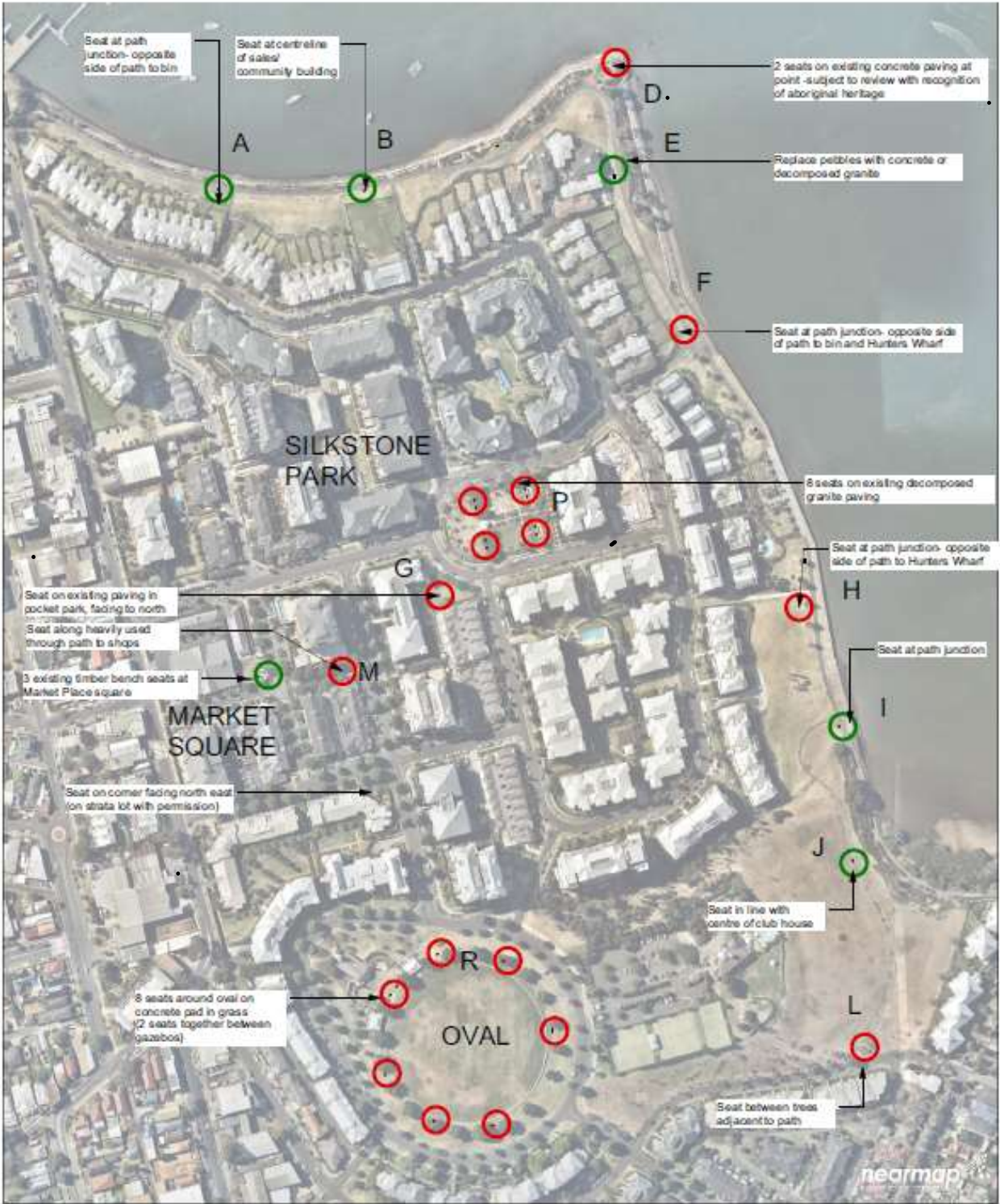
All works are to be carried out by the Community Association employees or contractors.

The Community Association would coordinate the purchase of the park furniture and installation.

### **On-going maintenance, repair, and replacement**

The donated park furniture would be subject to the same level of maintenance as other infrastructure located on Community Association property. The donation would remain in place as long as it remained in good working condition and complied with the Community Association standards.

### Appendix A – Proposed park furniture locations



- Proposed seat
- Existing seat



**Appendix B – Typical park furniture approved by the Breakfast Point  
Community Association**



**Furphy Foundry Rotherman Seat (FFSA002019)**

**Indicative cost - \$2010 (+ gst) and freight \$400** (as per 2022 pricing)

History of revisions

**Policy amendment history and version details**

Amendment history	Details
<b>Original approval authority details</b>	06/05/2022 Casual Meeting of CA Committee  <i>Creation of policy to manage requests for park furniture donations</i>
<b>Version # &lt;remove if not needed&gt;</b>	XX/XX/20XX
<b>Version # &lt;remove if not needed&gt;</b>	XX/XX/20XX